



FBI CITIZENS ACADEMY GUIDELINES FOR NOMINATIONS

The 2018 FBI Citizens Academy class will be held **Wednesday, March 7, 2018 through Wednesday, April 25, 2018**. We anticipate class size to be 50 students.

Nominations for the **2018** class may be submitted by past and/or present FBI employees, Citizens Academy graduates, or any individual wishing to self-nominate. Individuals nominated must be in good standing in the community.

Candidates must meet the following criteria:

- A recognized business, religious, or community leader
- Live and/or work within the Division's jurisdiction
- Minimum age 18 years
- No prior felony or serious misdemeanor convictions
- No misdemeanor or felony arrests within one year of application
- Must consent to a limited background check
- Agree to attend all sessions with no more than two (2) excused absences

To nominate a candidate, please complete the attached **Nomination Form** and provide a **brief narrative** stating the reasons for nominating the candidate. If you plan to nominate more than one candidate, please make copies of these forms.

Selections of the final candidates for the 2018 class are to be determined by the field office.

At the conclusion of the program, graduates are encouraged to join their local FBI Citizens Academy Alumni Chapter for the purpose of strengthening relationships and improving understanding between the FBI and the community. Graduates, while not official spokesperson for the FBI, may be called upon to share their understanding of the role of federal law enforcement, specifically the FBI.

FBI CITIZENS ACADEMY NOMINATION FORM 2018

I am nominating the following individual as a potential candidate for participation in the FBI Citizens Academy program.

Nominee Information (Candidate)

Name: _____			
First	Middle	Last	
Mailing Address: _____			
Street	City	State	ZIP Code
Home Phone _____	Work Phone _____		
Cell Phone _____	E-Mail Address _____		
Place of Employment: _____	Position/Title: _____		

Nominator Information: (You)

Name: _____			
First	Middle	Last	
Mailing Address: _____			
Street	City	State	ZIP Code
Home Phone _____	Work Phone _____		
Cell Phone _____	E-Mail Address _____		

I am a (n) _____
FBI Employee _____ Citizens Academy Alumni _____

Describe the nature (professional/personal) and duration of your relationship with the nominee:

NARRATIVE (Mandatory)

Please provide a statement, not to exceed two paragraphs, describing the reasons you believe the nominated individual is a good candidate for the FBI Citizens Academy program. Include involvements and/or memberships in any civic, religious, business, and/or community organizations highlighting the individual's contributions to the community.

Candidates submissions will be reviewed and selected by identified field office personnel.

DEADLINE FOR COMPLETED FORMS:

**Completed application packet must be returned to the PITTSBURGH DIVISION
Attention COS KELLY WESOLOSKY by FRIDAY, JANUARY 19, 2018. Forms may be
mailed to FBI PITTSBURGH, ATTN: COS KELLY WESOLOSKY, 3311 E CARSON ST.,
PITTSBURGH , PA 15203, scanned and emailed to
kwesolosky@fbi.gov or faxed to 412-432-4060.**